



January 21, 2025

We are pleased to provide the enclosed vendor booth contract for our 42<sup>nd</sup> Spring Fling, the for-profit trade show sponsored by the Grant County Chamber of Commerce & Tourism in Ulysses, Kansas. This year's Spring Fling will be held April 25<sup>th</sup> & 26<sup>th</sup> at the Grant County Civic Center. All vendors are required to complete and return the enclosed contract with payment no later than Friday, April 18, 2025. **To help accommodate your needs, we have included spaces on the contract for the number of tables & chairs you would like in your booth. Contracts with full payment must be received by Friday, April 4<sup>th</sup>, to be eligible for the "early bird" discount.** New assignments or changes will be made after this early deadline on a first come-first served basis for booths that have not been renewed. Please indicate on the contract your 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> choice booth location. We will do our best to accommodate your choice; however, please be aware that **submission of this contract with payment does not guarantee a booth space or a preferred location.** In the event that booth space is unavailable, payment will be returned in full to the respective vendor. Please also note the following:

- This year's theme is: **Spring Fling 2025 A Candy Land Adventure**
- **AWARDS WILL BE PRESENTED TO THE TOP 3 DECORATED BOOTHS**
- **PLEASE FILL THIS OUT TODAY AND RETURN TO THE GRANT COUNTY CHAMBER.**
- All vendors will be responsible for the payment of sales tax in accordance with the laws of the State of Kansas (see more information included).
- **WE WILL HAVE FOOD BOOTHS AT THE SHOW FOR YOUR CONVENIENCE. Each 10X10 booth space receives 1 - \$5 voucher to be used at The Spring Fling Food Booths. There will also be coffee, juice, and donuts provided Saturday morning in our hospitality room.**

If you have any questions, contact the Chamber office at (620) 356-4700. We look forward to your involvement in the 41<sup>st</sup> Spring Fling!

**SPRING FLING COMMITTEE**

Jared Anderson, Anderson Imaging

Christy Monson, Bank of Ulysses

Amy Hernandez, Grant County Insurance

Jeri Lynn Wells, Jeri Lynn Wells Agency

Caleb Wood, Dream First Bank

Michelle Brungardt, Pioneer Electric Coop

Cory Nagel, Cory Nagel Agency/American Family Insurance

(over)

**The Billboard Ad is included in your booth price.**

**Please design your ad in 8½ x 11 LANDSCAPE. Please send it in the program you design it in and in pdf format. Sending it in both formats will ensure that we can open it in at least one of the two formats.**

**Please email your ad to [gcccdir@pld.com](mailto:gcccdir@pld.com) no later than April 12<sup>TH</sup>.**

**Please remember to mark how many tables & chairs you would like in your booth on the contract.**

THANK YOU

**Please note the Kansas state sales tax information below and provide your sales tax # on the contract form:**

**"All federal, state, and local laws governing retail sales tax must be followed. By signing the enclosed contract I understand the rules and regulations of the show and will comply. I realize that failure to comply may result in expulsion from the show."**

If you do not currently have a Sales Tax Registration Certificate, we will provide you with a packet from the Kansas Department of Revenue.

**Recommendations from the State of Kansas:**

**REQUIRE VENDORS to DISPLAY THEIR REGISTRATION CERTIFICATE.** If they do not have a sales tax number they may display the certificate provided in the packet provided they only show in the state no more than two times per year. The number will be the same number in each packet as it is assigned to the specific event. If used, the sales tax must be remitted immediately after the show in the envelope provided or turned into the coordinator to be sent to compliance representative at 1883 W 21<sup>st</sup> St N Wichita KS 67203.

The Kansas Department of Revenue's (KDOR) expectations of the Grant County Chamber of Commerce:

- Cooperate fully with the Compliance Field Agent who will be in contact with you.
- Furnish the agent with a list of all participating vendors 14 days prior to the event.
- Distribute the information furnished by KDOR to the participants in your event.
- Assure that all retailers participating either have a current sales tax certificate or agree to remit the tax collected immediately after the event. (A requirement of KSA 79-3608)
- Make certain that the participants are aware of the current state and local sales tax rate for the jurisdiction in which the event is scheduled.
- Support our agents if they ask a non-compliant vendor to leave the event.
- Assure that businesses selling tangible personal property at the event shall have their records from sales at the event available during business hours. (A requirement of KSA 79-3609)
- **Please call with any questions or concerns:** (620) 356-4700